

NEEDHAM MARKET INTERNET CAFE

COMMUNITY INTEREST COMPANY



Gal Travis
Community Development Officer
Mid Suffolk District Council
Needham Market
Ipswich
Suffolk
IP6 8DL

Needham Market Internet Cafe CIC
16 High Street
Needham Market
Ipswich
Suffolk
IP6 8AP
22nd April 2006

Dear Mr Travis,

Re: Grant funding enquiry

I am writing to you on behalf of Needham Market Internet Cafe Community Interest Company to enquire about the grants that you offer to organisations operating within Mid Suffolk.

As you know, we are a Community Interest Company, which guarantees our non-profit status, and are in the process of raising funds to open an Internet Cafe in Needham Market.

Following our conversation last month you completed a grant-finder search for us. We are currently looking into applications for those funds identified.

In addition to this service we have also noted that the District Council appear to offer various other types of grant funding to community groups.

The aim of this letter is to enquire about the process for making an application for a Minor Grant - to help us along our way with initial administrative costs and towards the costs of refurbishment when our premises are confirmed. We are also interested in the Council's larger *Grant Aid* scheme, and ask whether you could inform us how to begin our application for more substantial funding?

I have enclosed a copy of our Memorandum of Association to help you assess our potential suitability. I look forward to hearing from you soon.

Yours sincerely,

Tom Barker
Director

Enc. 1 no. Memorandum of Association

Website: www.zen50310.zen.co.uk Telephone: 01449 720966 Email: thomas_barker@hotmail.co.uk

Community Interest Company - Company Number 5700276

Registered Office: 16 High Street, Needham Market, Ipswich, Suffolk, IP6 8AP

Company limited by guarantee and registered in England and Wales